Feeding the pages of Infinita website

* Each page on the website is a page on the WordPress CMS. Except the Projects page; for this one you have a separate manual.

How to add new content to the pages

1. Go to the ADM Dashboard

<https://infinitaproductions.com/admin/wp-admin/>

Login with your username and password.

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1. Select pages on the left menu:

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1. Select the page you want to change:

  
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* 1. Changing the pages  
     - The fields for the pages are self-explanatory.  
     - In this guide you are going to find instructions for the fields that are not intuitive.   
     - Remember after change the field go to publish (on the right hand side) and update the post.

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1. About page.
   * + The fields of text have descriptive names.
     + To change the image in the About Page.:
       - Scroll down and on the right side you see Feature images.
       - Delete the actual image.

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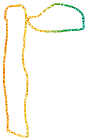
* + - * Go to - set feature image  
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      * Go to: Upload files
      * Drop or select the image you want.
      * Click on: Set featured image
      * Update the page on Publish field

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1. Home page.
   * + The home page has:
       - 4 featured images.
       - The order field. Where you can decide the order you want to show the images.
       - The description that is shown on the carousel.
     + To change an image in the carousel:
       - Hover over the image.
       - Delete the image by clicking on the x. The actual file will be deleted.
       - You should see the Add image option. Click on that. Use an image in the media Gallery. Or
       - Go to upload an image.
       - Drop or select the image you want
       - Click select
     + To change the description.
       - Select the description related to the project’s image.
     + To change the order just change the numbers( the small number will be the first image and so on)

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1. Service page.
   * + The fields have a descriptive title - just change the text to what you want.
     + To change the images:
       - Go to the bottom of the page: find Brazil , Uk and Europe Images
       - Hover on the image you want to change, click on x to delete the actual image
       - Go to add image:
       - Go to upload files (drop or add image) / or select an image from the Media Library.
       - Select the image
       - Update the page on Publish field

A clock tower with a pointy roof

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